

PICK UP DATE _____ INVOICE# _____ DATE _____ BADGE# _____
DATE PAID _____ CHECK# _____ RECEIPT# _____ EXP DATE _____

PF _____

YAKIMA AIR TERMINAL BADGE APPLICATION

AOA TYPE

- ☐ LIMITED AOA
☐ RESTRICTED AOA
☐ UNLIMITED AOA

DRIVING PRIVILEGES

- ☒ MOVEMENT
☐ NON-MOVEMENT
☐ NONE
(AIRPORT USE ONLY)

OTHER

- ☐ SIDA
☐ FUEL HANDLER
☐ SIGNATORY AUTHORITY

SECTION 1 - BADGE APPLICATION-TO BE COMPLETED BY APPLICANT

TWO FORMS OF ACCEPTABLE ID (SEE PAGE 5) ARE REQUIRED TO RECEIVE A BADGE.
PLEASE PRINT OR TYPE IN BLACK OR BLUE INK. INCOMPLETE APPLICATIONS WILL BE RETURNED.

Name of Applicant (Print): _____ **Date:** _____

Employer or Hangar Location: _____

STEP 1: Read disqualifying convictions listed below.

- (1) Forgery of certificates, false marking of aircraft, and other aircraft registration violations; 49 U.S.C. 46306.
- (2) Interference with air navigation; 49 U.S.C. 46308.
- (3) Improper transportation of a hazardous material; 49 U.S.C. 46312.
- (4) Aircraft piracy; 49 U.S.C. 46502.
- (5) Interference with flight crew members or flight attendants; 49 U.S.C. 46504.
- (6) Commission of certain crimes aboard aircraft in flight; 49 U.S.C. 46506.
- (7) Carrying a weapon or explosive aboard aircraft; 49 U.S.C. 46505.
- (8) Conveying false information and threats; 79 U.S.C. 46507.
- (9) Aircraft piracy outside the special aircraft jurisdiction of the United States; 49 U.S.C. 46502(b).
- (10) Lighting violations involving transporting controlled substances; 49 U.S.C. 46315.
- (11) Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements; 49 U.S.C. 46314.
- (12) Destruction of an aircraft or aircraft facility; 18 U.S.C. 32.
- (13) Murder.
- (14) Assault with intent to murder.
- (15) Espionage.
- (16) Sedition.
- (17) Kidnapping or hostage taking.
- (18) Treason.
- (19) Rape or aggravated sexual abuse.
- (20) Unlawful possession, use, sale, distribution or manufacture of an explosive or weapon.
- (21) Extortion.
- (22) Armed or felony unarmed robbery.
- (23) Distribution of, or intent to distribute, a controlled substance.
- (24) Felony arson.
- (25) Felony involving a threat.
- (26) Felony involving:
 - (i) Willful destruction of property;
 - (ii) Importation or manufacture of a controlled substance;
 - (iii) Burglary;
 - (iv) Theft;
 - (v) Dishonesty, fraud, or misrepresentation;
 - (vi) Possession or distribution of stolen property;
 - (vii) Aggravated assault;
 - (viii) Bribery; or,
 - (ix) Illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than 1 year.
- (27) Violence at international airports; 49 U.S.C. 37.
- (28) Conspiracy or attempt to commit any of the criminal acts listed above.

If you have been convicted of any of the listed offenses, STOP here and inform Airport personnel. You will not be eligible for access privileges.

Please **Print Full Legal Name** As Stated On Your Government Issued Identification

Last Name _____

First Name, Middle Name _____

*List All Possible Legally Used Alias Including Maiden Names You Have Used Starting With The Most Recent.
If You Have Additional Alias Please Use An Additional Sheet Of Paper.*

Alias Last Name: (Most Recent) _____

Alias First Name _____

Alias Middle Name _____

Current Home Address: _____

City State Zip Code: _____

Date of Birth _____ **Country/ Place of Birth** _____

Month/ Day/Year

(City, State and Country)

Citizenship Country _____ **Race** _____

Gender M F **Drivers License#** _____ **State/Expiration Date** _____

Company/Job Title/Position _____

Hangar Location/N Number _____

Height _____ **Weight** _____ **Hair Color** _____ **Eye Color** _____

Telephone Number _____ **E-mail Address:** _____

The information I have provided is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punished by fine or imprisonment or both (see Section 1001 of Title 18 of the United States Code). I also understand the Federal regulations under 49 CFR 1542.209/1544.229 impose a continuing obligation to disclose to the airport operator within 24 hours if I am convicted of any disqualifying criminal offense. If

Applicant's Signature: _____ **Date:** _____

Privacy Act Notice

Authority: 49 U.S.C. 114, 44936 authorizes the collection of this information

Purpose: The Department of Homeland Security (DHS) will use any biographical information to conduct a security threat assessment to evaluate your eligibility for the program to which you are applying. Your fingerprints and associated information/biometrics will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories). The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit the fingerprints for enrollment into the US-VISIT's Automated Biometrics Identification System (IDENT). If you provide your Social Security Number (SSN), DHS may provide your name and SSN to the Social Security Administration (SSA) to compare that information against SSA's records to ensure the validity of your name and SSN.

Routine Uses: The information may be shared with the third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the Transportation Security Threat Assessment System (T-STAS), DHS/TSA 002. For as long as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.

Disclosure: Furnishing this information (including your SSN) is voluntary; however, if you do not provide your SSN or any other information requested, DHS may be unable to complete your application for identification media.

Applicant's Signature: _____ **Date:** _____

Social Security Number Verification For Security Threat Assessment Purposes

I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Office of Transportation Threat Assessment and Credentialing (TTAC), Attention: Aviation Programs (TSA-19)/Aviation Worker Program, 601 South 12th Street, Arlington, VA 22202. I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by fine or imprisonment or both.

Applicant's Signature: _____ **Date of Birth:** _____

Print Name: _____ **SSN:** _____

By submitting this application, I hereby acknowledge and agree to comply with the following Terms and Conditions:

1. All ID Badges remain the sole property of Yakima Air Terminal-McAllister Field.
2. The transfer or use of ID Badges by another individual is strictly prohibited.
3. Holder of the ID Badge shall not aid or participate in allowing unauthorized access to secure or restricted areas or breach, disobey, or disregard any security directive, plan, or program at the airport.
4. Yakima Air Terminal McAllister-Field reserves the right to revoke the authorization for an ID Badge where such action is to be in the best interest of airport security. Yakima Air Terminal McAllister-Field requires the immediate surrender of any ID Badge upon notification that airport authorization has been revoked.
5. Any individual possessing an ID Badge shall promptly notify Yakima Air Terminal-McAllister Field in the event their ID Badge is lost or stolen.
6. Any individual possessing an ID Badge shall pay all airport applicable security fees. A replacement ID Badge may only be issued if the individual possessing the ID Badge declares in writing that the ID Badge has been damaged or destroyed and upon payment of the replacement fee.
7. Any individual possessing an ID Badge shall wear their badge above the waist on the outermost garment.
8. The ID Badge must be returned to Yakima Air Terminal-McAllister Field at the end of employment or change of status that resulted in the original issuance of the ID Badge.
9. Screening Notice: Any employee holding a credential granting access to a Security Identification Display Area (SIDA) may be screened at any time while gaining access to, working in, or leaving a SIDA area.

VIOLATIONS OF AIRPORT IDENTIFICATION BADGE TERMS AND CONDITIONS MAY RESULT IN IMMEDIATE REVOCATION OF IDENTIFICATION BADGE AND ACCESS PRIVILEGES.

SECTION 2 - FOR EMPLOYEES ONLY - TO BE COMPLETED BY AUTHORIZED SIGNATORY

**SIGNATURE OF AUTHORIZED SIGNATORY MUST BE ON FILE WITH THE AIRPORT ADMINISTRATION OFFICE.
PLEASE PRINT OR TYPE IN INK. INCOMPLETE APPLICATIONS WILL BE RETURNED**

STATUS (circle one): New AOA Badge (\$31) New SIDA Badge (\$56) {Authorized Signatories (\$56) SIDA (\$31) Non SIDA}

AUTHORIZED SIGNATORY CERTIFYING FOR THE APPLICANT:

As an Authorized Signatory for the below listed company, I certify that the named applicant has a need for the requested type of Identification badge. I accept responsibility for retrieving the Badge at the time of project completion or applicants termination. Additionally, I will **suspend** the applicants badge at termination or should he/she disclose any conviction of any disqualifying criminal offenses or if the applicant no longer meets the requirements for employment eligibility. I will return the badge promptly to the Airport Administration Office within 24 hours (or on the next business day) of suspension notification with an airport accountability form. I also understand and agree to pay all fees and fines associated with the badge subject to approximately \$15,000 fine if not reported.

Authorized Signatory (Please Sign)_____

Please Print Name of Auth Signatory_____ **Date**_____

Authorized Signatory Contact Phone No_____ **Company**_____

If Applicant is a Contractor/Vendor please provide the following information:

Contractor/Vendor Company_____

Contractor Business Address_____

City, State Zip Code_____

Supervisor's Last Name_____ **First Name**_____

Supervisor's Phone Number_____ **Supervisor's Job Title**_____

THIS INFORMATION TO BE COMPLETED BY THE YAKIMA AIR TERMINAL:

Date fingerprints were taken and sent to ASC:_____ Date STA information was sent to TSA:_____

Date airport received CHRC results:_____ STA results:_____

Did the results of the investigation reveal any disqualifying convictions as outlined as outlined in 49 CFR Part 1542.209? (Yes___) (No___)

If “yes”, the airport will notify the applicant that the FBI criminal record disclosed information that disqualifies him/her from gaining or retaining unescorted access authority and provide the individual a copy of the FBI/STA record if he/she requests it. The individual then shall be given an opportunity to contact the local jurisdiction responsible for the information and the FBI to complete or correct the information contained in his/her record. The airport must receive notification, in writing, of the individuals intent to correct any information he or she believes inaccurate. The airport must obtain a copy, or accept a copy from the individual, of the revised FBI record, or a certified true copy of the information from the appropriate court, prior to granting or reinstating unescorted access authority.

If the **air carrier employee**, did the air carrier provide to the airport certification that the CHRC had been accomplished? (Yes___) (No___)

THIS SECTION FOR AIRPORT USE ONLY
APPLICATION (APPROVED_____) (DISAPPROVED_____)

If disapproved, explanation will be attached.

SIDA training was conducted on (date):_____

Based on the information provided in this application, the applicant meets the requirements for unescorted access privileges within the SIDA/Secured Area at the Yakima Air Terminal.

Signature of Airport Security Coordinator (or alternate ASC)

TO BE COMPLETED BY APPLICANT WHEN BADGE IS RECEIVED

I have received my Yakima Air Terminal ID Badge and access media, I am also aware of the Airport's Administrative Citation for security violations.

Applicant's Signature: _____ **Date:** _____

Applicants printed name: _____ **Company Name** _____

BADGE# _____ **Brass Keys** _____

Review of Eligibility and Identity Verification

- Documents must be examined and recorded below by the airport staff. Documents must be from either List A or one document from List B and one from List C. Circle below the type of document(s). Need a copy of each. Applicants who are Non-US Citizens must bring documentation verifying identity and work authorization and the airport ID must expire no later than the expiration date of the work authorization.

Applicants Name _____ Print Name _____

LISTS OF ACCEPTABLE DOCUMENTS

All documents must be UNEXPIRED

Employees may present one selection from List A
or a combination of one selection from List B and one selection from List C.

LIST A Documents that Establish Both Identity and Employment Authorization	OR	LIST B Documents that Establish Identity	AND	LIST C Documents that Establish Employment Authorization
1. U.S. Passport or U.S. Passport Card		1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		1. A Social Security Account Number card, unless the card includes one of the following restrictions: (1) NOT VALID FOR EMPLOYMENT (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION (3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION
2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)		2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		2. Certification of Birth Abroad issued by the Department of State (Form FS-545)
3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa		3. School ID card with a photograph		3. Certification of Report of Birth issued by the Department of State (Form DS-1350)
4. Employment Authorization Document that contains a photograph (Form I-766)		4. Voter's registration card		4. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal
5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status: a. Foreign passport; and b. Form I-94 or Form I-94A that has the following: (1) The same name as the passport; and (2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.		5. U.S. Military card or draft record		5. Native American tribal document
		6. Military dependent's ID card		6. U.S. Citizen ID Card (Form I-197)
		7. U.S. Coast Guard Merchant Mariner Card		7. Identification Card for Use of Resident Citizen in the United States (Form I-179)
		8. Native American tribal document		8. Employment authorization document issued by the Department of Homeland Security
		9. Driver's license issued by a Canadian government authority		
		For persons under age 18 who are unable to present a document listed above:		
		10. School record or report card		
		11. Clinic, doctor, or hospital record		
		12. Day-care or nursery school record		
6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI				

This Section is for Airport use only.

Signature of Person Verifying Information and issuing badge: Signature _____ Date _____

**MOVEMENT
AREA OPERATIONS
YAKIMA AIR TERMINAL - McALLISTER FIELD
SUPPLEMENTAL INFORMATION - PEDESTRIAN AND SERVICE VEHICLE REGULATIONS.**

Procedures for PEDESTRIANS on the RUNWAY or in the RUNWAY SAFETY AREA.

Definition:

Movement Areas and Safety Areas are defined as Runways, Taxiways and the associated Safety Areas. Tower clearance is REQUIRED prior to crossing a solid yellow and dashed yellow line marked on the ramp(s).

Authorization:

- 1) The following personnel are authorized to be on foot in the movement and safety areas of the airport:
 - a) Airport Maintenance and Management personnel.
 - b) FAA Maintenance personnel.
 - c) ARFF personnel.
 - d) Construction personnel working under a pre-approved Construction Safety Plan.
- 2) Pedestrians in the movement area must be in contact with the Yakima Air Traffic Control Tower.
- 3) Pedestrians must use the same radio procedures as vehicle operators.

Procedures for SERVICE VEHICLES operating on the RUNWAY.

Fuel Truck Operations on the Runways:

Fuel Trucks are not authorized on, or to cross, runways. Fuel Trucks needing access to the opposite side of the airport must use the fuel service road on the east side of the airport. If a fuel truck has a need to cross or operate on the runway, an escort must be arranged through Yakima Airport, or YKM ARFF.

Aircraft Support Vehicles (including Towing Vehicles):

Aircraft tows are not authorized to cross, or operate on, runways. Aircraft tows that need to cross or operate on the runway must be escorted by Yakima Airport, or YKM ARFF personnel. Aircraft towing on taxiways is permitted at any time, provided clearance has been received from YKM Air Traffic Control Tower.

Sanctions of Non-Compliance:

Failure to follow these procedures will result in: First offense, retraining; Second offense, written warning; Third offense, revocation of airfield access. Note: Depending upon the severity of the non-compliant action, any or all of the above sanctions may be enforced.

CERTIFICATION; I certify that I have read the above information and will abide by all terms and conditions of said regulations.

Print Name: _____ **Date:** _____

Signature: _____

Employee/Tenant: _____

Yakima Air Terminal-McAllister Field



MOVEMENT AREA DRIVING WRITTEN EXAM

Name _____ Date _____
(Please Print)

Signature _____
(Please Sign)

Company _____

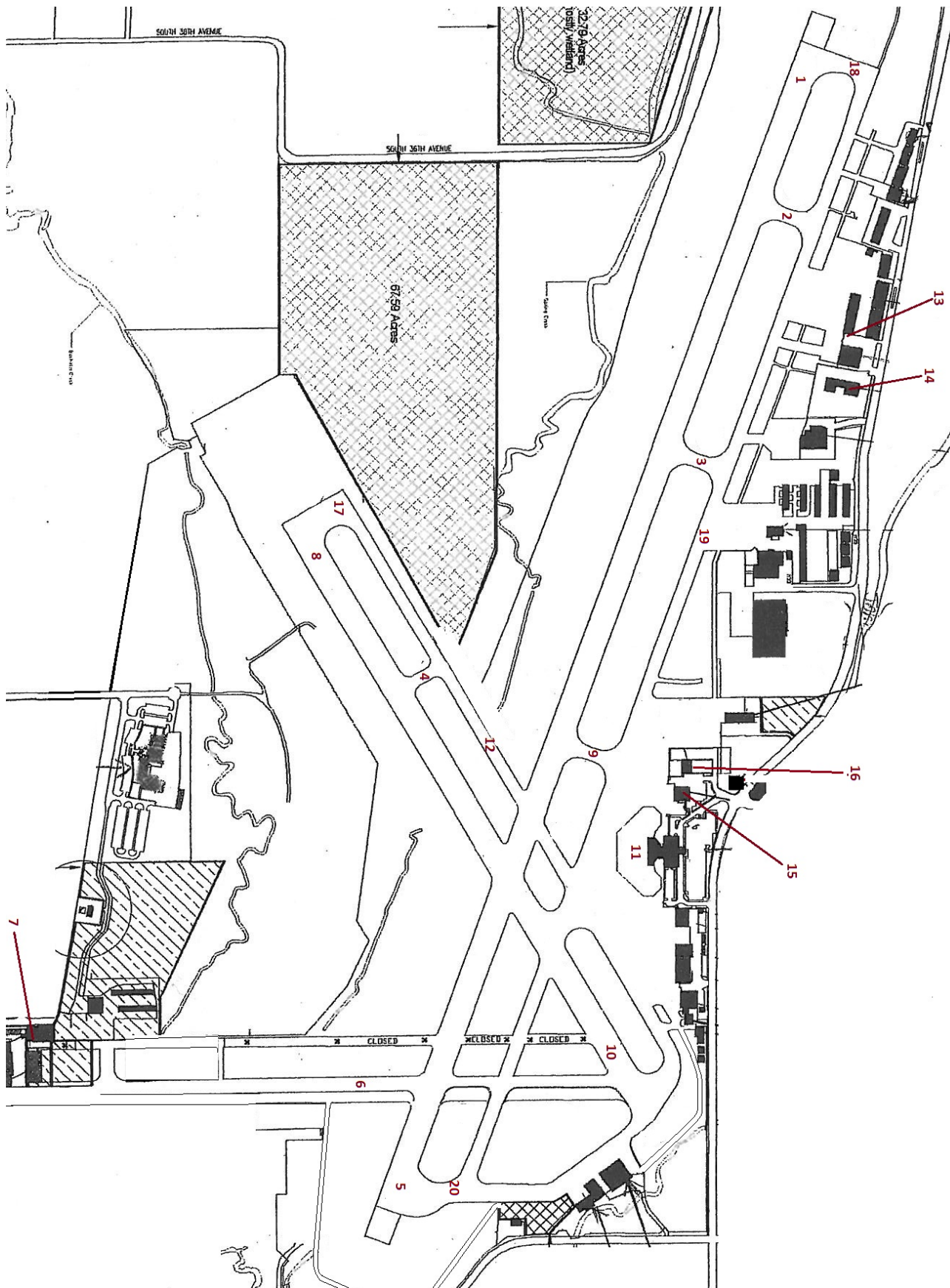
Reviewed by _____

Test results: _____

Passing score of 80 percent required for movement area driver certification.

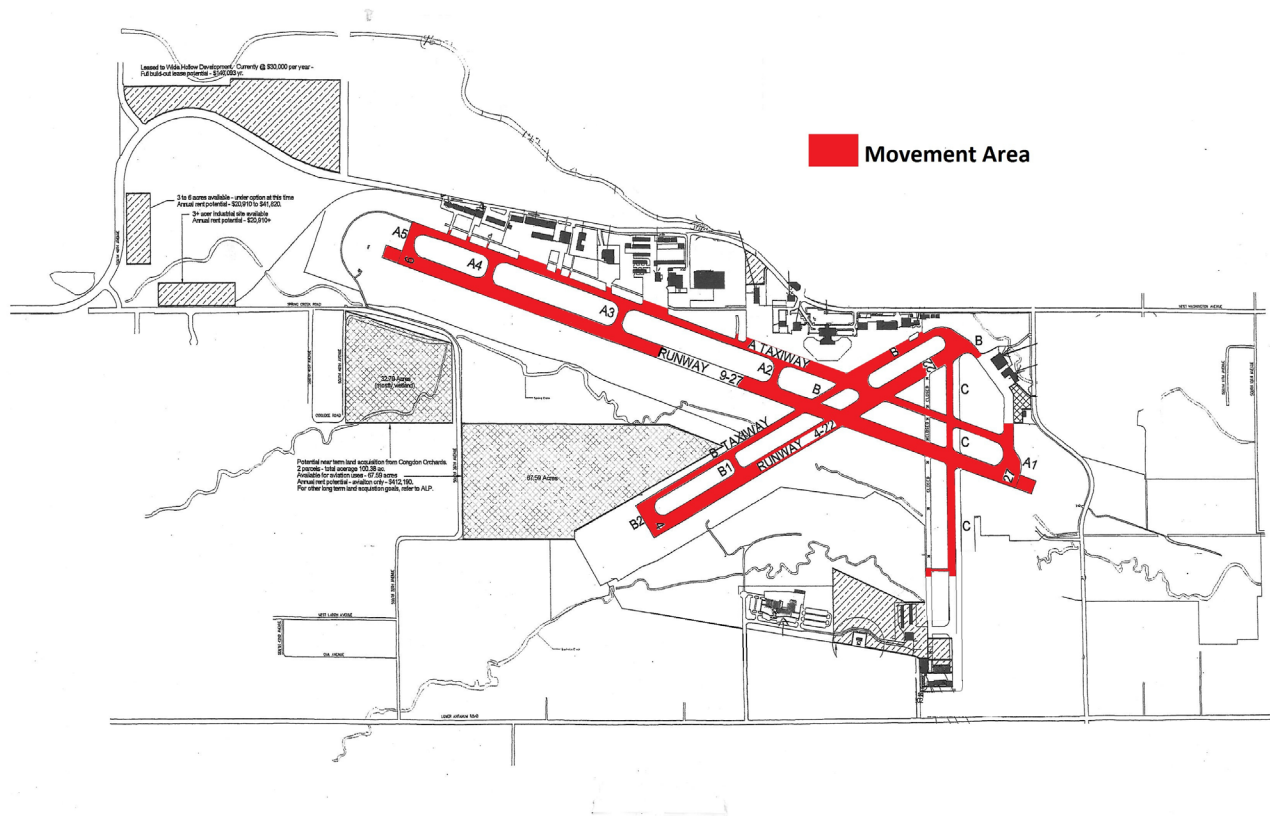
Question 1 – 20: Place the correct number(s) from the airfield map on the next page on the line adjacent to the airfield locations listed below.

1. Runway 09 _____
2. Runway 27 _____
3. Runway 22 _____
4. Runway 04 _____
5. Taxiway A _____
6. Taxiway B _____
7. Taxiway B1 _____
8. Taxiway B2 _____
9. Taxiway A1 _____
10. Taxiway A5 _____
11. Terminal Ramp _____
12. Taxiway A2 _____
13. Taxiway A3 _____
14. Taxiway A4 _____
15. Taxiway C _____
16. ARFF (Fire Station) _____
17. McCormick _____
18. Airport Admin Bldg _____
19. Airport Maint Bldg _____
20. Yakima Air Park _____



21. Each vehicle operator using an airport perimeter (security) gate shall ensure the gate closes behind the vehicle prior to leaving the vicinity of the gate.
 - a. True
 - b. False
22. When escorting another vehicle on the movement area, you shall:
 - a. Always remain in radio contact with the control tower.
 - b. Be observant and ensure the person/vehicle you are escorting operates safely and obeys all rules of the movement area.
 - c. Never leave the person/vehicle you are escorting.
 - d. All of the above.
23. When the tower instructs you to hold short of the ILS critical area this means:
 - a. Construction is going on in that area and you need to stay clear.
 - b. Aircraft are landing using the ILS and you must hold short of the ILS critical area.
 - c. You must stay off of the movement area until visibility improves.
 - d. You must hold at the movement area boundary line.
24. The general format for making your initial request to enter the movement area is:
 - (1) State the phrase “Ground” (who you are calling) and then identify yourself (your call sign).
 - (2) After Ground has acknowledged your transmission, state **who you are, where you are and where you want to go.**
 - a. True
 - b. False
25. No vehicle operator shall enter the movement area:
 - a. Without first obtaining permission of the Yakima Air Terminal and clearance from Yakima’s FCT to enter the movement area.
 - b. Unless equipped with an operable two-way radio and be in communication with Yakima’s FCT.
 - c. Have an operational amber rotating beacon or strobe.
 - d. All of the above.
26. Which of the following is a reportable airport condition to the Airport Manager or Maintenance Personnel?
 - a. Surface irregularities on movement areas, safety areas, or loading ramps and parking areas.
 - b. Snow piled or drifted on or near movement areas.
 - c. Malfunction of any required lighting system, holding position signs, or ILS critical area signs.
 - d. Any of the above.
27. Taxiway edge lights are blue in color.
 - a. True
 - b. False
28. A Non-Movement Area is an area on the airport where aircraft are not allowed to taxi or park.
 - a. True
 - b. False

29. The following diagram indicates areas in red are considered the movement area and require vehicle operators to contact Yakima's FCT before proceeding on each specific area:















- A. True
B. False
30. When you leave the movement area or exit a runway, always advise the tower. Do not use the words “clear” or “cleared” in your transmission. Rather, use _____.
a. Departing
b. Off or exiting
c. Leaving or egressing
d. Any of the above

Questions 31 – 35 concern the use of Air Traffic Control Tower Light Gun Signals; used when radio contact is lost. Put the correct letter in the blank spaces.

- | | | |
|-----------|---|------------------------------|
| 31. _____ | Cleared to cross, proceed or go | a. Flashing white |
| 32. _____ | Exercise extreme caution | b. Steady red |
| 33. _____ | Clear the taxiway / runway | c. Flashing red |
| 34. _____ | Return to starting point on the airport | d. Steady green |
| 35. _____ | Stop | e. Alternating red and green |

36. ATCT will advise aircraft and vehicle operators when to hold short of ILS critical areas.
- True
 - False
37. While communicating with the Federal Contract Tower (ATCT), the phrase *affirmative* means?
- Proceed with your message only
 - "No" or "permission not granted"
 - Repeat my message to me
 - Yes
38. What do rows of white lights along the edge of a movement area denote?
- Safety Areas
 - Taxiways
 - Runways
 - Clear Zones
39. Penalties for failure to comply with the Airside Vehicular Traffic Regulations shall consist of ____.
- Suspension of airport driving privilege for a period of 30 days
 - Your state driver's license will be revoked
 - Immediate termination of airside driving privileges
 - Restricted access to the SIDA
40. The intent of access/service road usage is to reduce the potential for an incident between a landing or departing aircraft and vehicles on a runway.
- True
 - False
41. What color is the sign that identifies the taxiway that you are on?
_____ lettering, on a _____ background.

Match the following definitions with the correct signs and markings on the right.

- | | |
|--|--|
| 42. ____ Taxiway/runway hold position sign | a.  |
| 43. ____ ILS critical area hold position sign | b.  |
| 44. ____ ILS critical area exit boundary marking | c.  |
| 45. ____ Hold short marking | d.  |
| 46. ____ Taxiway/taxiway hold position line | e.  |
| 47. ____ Taxiway location sign | f.  |
| 48. ____ Direction/guidance sign | g.  |
| 49. ____ Non-movement area boundary line | h.  |
| 50. ____ Runway centerline marking | i.  |
| 51. ____ Taxiway edge marking adjacent to an apron. | j.  |
| 52. ____ Taxiway center line marking | k.  |
| 53. ____ Taxiway edge marking adjacent to a shoulder or unstressed pavement. | l.  |
-
54. Fueling vehicles are permitted to cross Runways provided permission is obtained from the Air Traffic Control Tower.
- True
 - False
55. Vehicles needing runway access for disabled aircraft must to do the following:
- Notify Yakima Airport Management and arrange an escort
 - Notify Yakima ARFF and/or Yakima Tower with the status of the disabled aircraft
 - No procedures are necessary
 - A and C above
56. Drivers are not required to know the location of all access and service roads and where these roads intersect with the movement area.
- True
 - False

57. When crossing or moving onto a taxiway, you do not need to receive clearance from the control tower.
- a. True
 - b. False
58. The pavement area designated 09-27 at Yakima is:
- a. A taxiway
 - b. A taxi lane
 - c. A runway
 - d. None of the above